

**Fauna Incident Report Form**

**FIR Number (to be allocated by Site Environmental Coordinator):**

**This page to be completed by the person/personnel directly involved with the fauna incident**

<b>Date of report</b>	
<b>Name of reporter</b>	
<b>Role/position</b>	
<b>Supervisor's name</b>	
<b>Area of works in which incident occurred</b>	Earthworks      Sewer      Marine (circle one)
<b>Date of incident</b>	
<b>Time of incident</b>	
<b>Species and numbers of fauna involved in incident</b>	

**Provide summary / background /details of the incident and responsive actions carried – sign and provide directly to supervisor**

**Supervisor's comments and suggestions (to be completed and signed by relevant work supervisor and then provided to the Site Environmental Coordinator)**

**Site Environmental Coordinator's comments and suggestions (to be completed and signed by the Site Environmental Coordinator and provided to Manager Environment and Community Relations)**

**Manager Environment and Community Relations comments and suggestions – to be completed and signed by the Manager Environment and Community Relations with a copy to be filed and the original provided back to the relevant supervisor for follow up with work teams)**