

## **14 REPORTING**

### **14.1 INTERNAL REPORTING**

Weekly reports will be available following weekly meetings between the Site Environmental Coordinator and the Environmental and Community Relations Manager.

Reporting will include;

- Induction procedures review and records of inducted personnel;
- Area of clearing completed to date; and
- Issues/incidents with operations and actions/resolutions for these.

All findings will be reported back to the Alliance Manager and will be made available to the Water Corporation.

The TCMP is a live document and as such will be reviewed annually, all revisions will be incorporated where necessary so it maintains an accurate and up to date tool to be used throughout the projects duration.

### **14.2 EXTERNAL REPORTING**

The Water Corporation will be provided with quarterly environmental update reports. Included in the report will be information pertaining to the TCMP, which will outline:

- Induction procedures and records of inducted personnel;
- Area of clearing completed to date; and
- Issues/incidents with operations and actions/resolutions for these;

An Environmental Compliance Report will be submitted to the DEC annually on behalf of the Water Corporation as the proponent for the project. The report will document the process of compliance with all the environmental conditions outlined in the Ministerial Statement 755.

### **14.3 ROLES AND RESPONSIBILITIES**

To ensure the AWA adequately resources and complies with the TCMP throughout the life of the Alliance, various responsibilities have been delegated to personnel within the Alliance. The table attached in **Appendix D** outlines the roles and responsibilities for the AWA personnel.