

# Sub-metering application

Development Services



Our Guide on Sub-metering arrangements provides further information and can be found at:

[watercorporation.com.au/home/builders-and-developers/building/new-water-services/water-supply-services](http://watercorporation.com.au/home/builders-and-developers/building/new-water-services/water-supply-services)

Water Corporation office use only			
Account Number:			
File number:			
BuilderNet ID:			
Your details			
Company name:		Contact name:	
Address:			
Phone/mobile:			
Email address:			
Owners details			
Owners name:			
Address:			
Phone/mobile:			
Property details			
Lot number(s):		House number(s):	
		Number of floors:	
Street name:		Suburb:	
Property description:			
Number of units:		Unit numbers where meters are to be installed	
Building completion date (Supply & install only):			
Water Corporation to supply and install Sub-meters? <i>Complete the questions on the following page</i>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Water Corporation to replace existing private Sub-meters? <i>(For pre-existing developments only). Complete the questions on the following page</i>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

**Prior to submitting your application, please complete the attached checklist.**  
**For Sub-meter layout requirements please refer to the Sub-meter arrangement diagram.**

## Conditions

I acknowledge that if the Sub-meter is unable to be installed at the first attempt, a new application shall be submitted which will incur the appropriate fees.

I have read and acknowledge and agree that the approval of this application and provision of a service will be subject to the [Standard terms and conditions](#).

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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<b>Please complete all questions and attach evidence where required</b>		<b>YES</b>	<b>NO</b>
<b>1</b>	<b>Is the property strata titled?</b> <i>If the property is for commercial units they must be strata titled.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	<b>Is this development a newly created Stata scheme?</b> <i>If yes, please skip question 3. If no, please answer the below question.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	<b>Is the Building completed?</b> <i>Only apply for the Sub-meter when the building is completed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	<b>Are all Sub-meters located at ground floor level?</b> <i>We are unable to replace Sub-meters that aren't located at ground floor level.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	<b>Are the Sub-meters 150mm above finished ground level?</b> <i>If no, Customer to rectify. Sub-meters must be a minimum of 100mm and a maximum of 150mm above finished ground level (see Sub-meter arrangement diagram).</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	<b>Are any Sub-meters below finished ground level and NOT in Water Corporation approved meter box?</b> <i>If yes, you will need to house the Sub-meter in a Water Corporation approved meter box.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7</b>	<b>Is there a gap of 300mm between internal pipework?</b> <i>If not customer to rectify. A gap of approximately 300mm is required to accommodate the Sub-meter and two 80mm tails.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>8</b>	<b>Is Earthing wire attached to the meter assembly?</b> <i>If yes, Customer has to arrange for a qualified electrician to rectify.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>9</b>	<b>Are any Sub-meters positioned behind locked gates or fence?</b> <i>If yes, please complete the below question. Please note sub-meters cannot be located at the rear of properties where access through property is required.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>10</b>	<b>If any Sub-meters are positioned behind locked gates or fence, has a WAS Lock been fitted and allows 24 hours access to sub meters?</b> <i>If no, Customer to fit a WAS Lock.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	<b>Is the vertical pipework connecting the Sub-meter encased with brick paving or hard standing?</b> <i>If yes, Customer to rectify.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	<b>Are there any hazards or obstructions around any Sub-meters e.g. bushes, trees, retaining walls etc.</b> <i>If yes please ensure that this has been rectified and there is 300mm clearance all round. (See Sub-meter arrangement diagram).</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>13</b>	<b>Is the vertical pipework the correct material, e.g. fittings to be copper, brass or stainless steel.</b> <i>If not then Customer to replace. Please refer to Sub-meter arrangement diagram)</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>14</b>	<b>A plan is attached indicating each unit and location of the Sub-meter.</b> <i>Failure to provide this information will result in your application being returned without being processed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
<b>15</b>	<b>Evidence of the pipework required to connect the Sub-meter is attached.</b> <i>Please attach a photo to demonstrate the pipework is in place and ready for the Sub-meter to be installed. Failure to provide this information will result in your application being returned without being processed.</i>	<input type="checkbox"/>	<input type="checkbox"/>

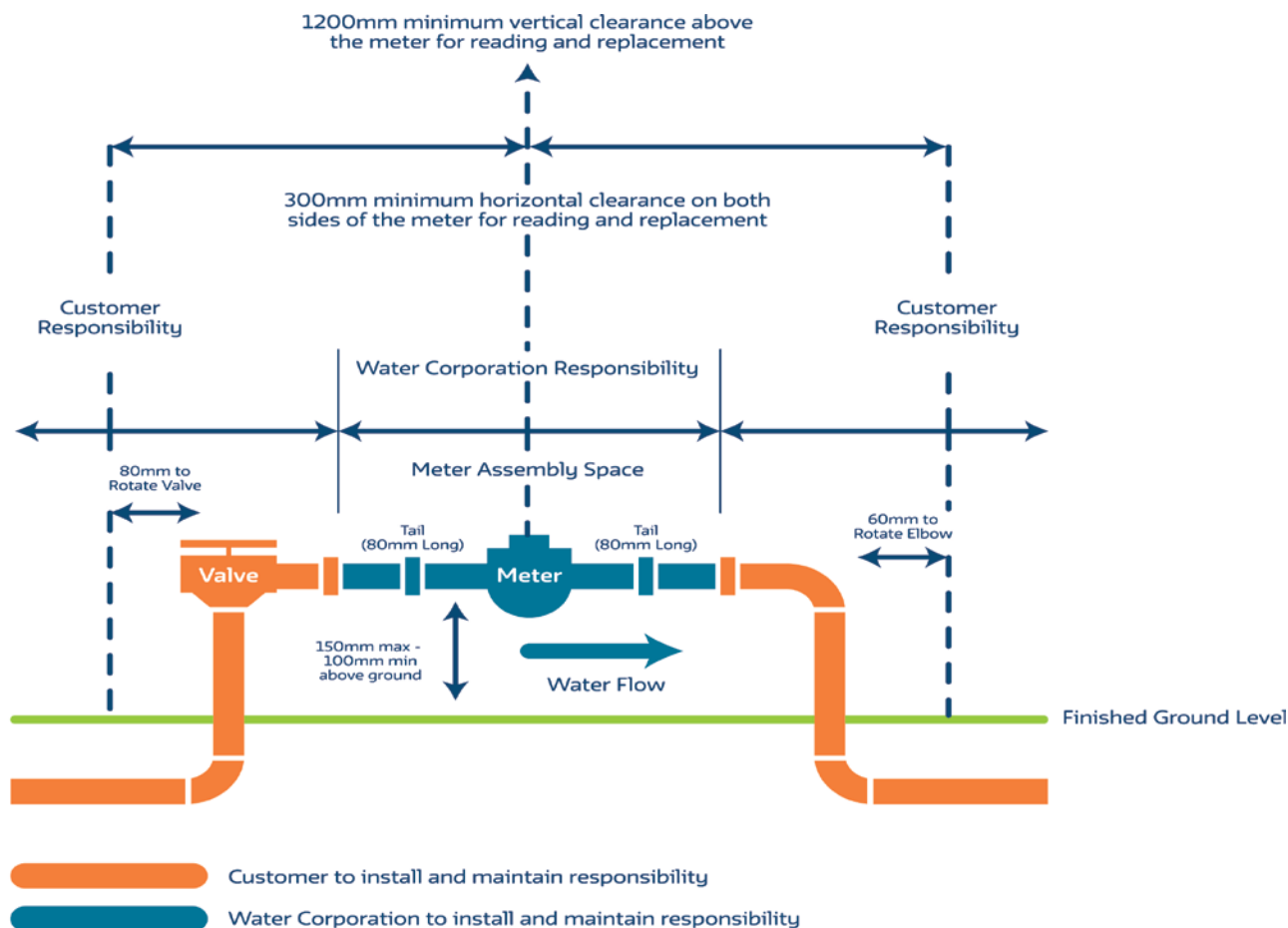
For enquiries about completing this application, email us at [Building.Services@watercorporation.com.au](mailto:Building.Services@watercorporation.com.au) or call **13 13 95**

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## Sub-meter arrangement diagram

The below diagram shows the internal plumbing arrangement that is required to be in place in order for the Corporation to install the Sub-meter and tails.



### NOTE:

- The Corporation is only responsible for the tails and meter.
- As a safety requirement, bridging cable (earthing strap) must be able to be attached onto the vertical copper pipe on both ends of the meter assembly.
- No branch or fittings are to be connected within one metre (1,000mm) from valve.
- Vertical pipework needs to be spaced to fit a standard meter and two 80mm long tails.
- Vertical pipework is not to be set in concrete, brick paving, bitumen etc, as some flexibility in the pipework is required for meter replacement.
- Water Corporation personnel must have access to meter assembly at all times.
- PVC and/or MDPE (plastic) fittings or pipe, if used, must be at least 225mm below ground level.

The clearances shown are required to facilitate meter reading and/or replacement when required. This is a requirement under *Water Services Regulations 2013*.

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## Installing meters below ground level in a box

Only one meter box has been approved by Water Corporation. Details of this box and supplier are:

- PRODUCT - New Meter Box MMR 21099, Service Box, Meter,
- SUPPLIER - Stockbrands Co Pty Ltd, 53 Edward St, Osborne Park, WA 6017.

**Note:** Water Corporation does not have any control over what the plumbing industry can install and can only apply its specifications when asked to install or replace the Sub-meter of a property.

D1200 METER BOXES are not acceptable.

## Submit your request via the one of the following methods:

**Online:** Go to [www.watercorporation.com.au/buildernet](http://www.watercorporation.com.au/buildernet)

**By Email:** [building.services@watercorporation.com.au](mailto:building.services@watercorporation.com.au)

**By Post:** Water Corporation Building Services, PO Box 100 Leederville, WA 6902