

Meeting minutes



Pipes for Fremantle Working Group

Date: Thursday 20 June 2019, 5pm-6pm, Fremantle Chamber of Commerce

Attendees: Water Corporation - Larissa Stanley, Lara Fox, Steve Horrocks and Wing Leung, CEO Fremantle Chamber of Commerce - Danicia Quinlan, City of Fremantle City Ward Councillor - Rachel Pemberton, Business Representatives - Clint Watts (Secure Parking), Shane Braddock (High Street building owner), Melanie Clark (Remedy), Anita Sutton-Galloway (Djurra Salon & Spa), Melissa Gordon (Kartique), Sam Harkin (Hi-Life), Kate Trainor (Endota Spa, Fremantle), Natasha Atkinson (Fremantle Markets), Michael Theseira (Chalkys Espresso Bar), Patrick Prendiville (Hougoumont Hotel), Caleb Mantle (Sandrino Café).

Apologies: Luis Puig (City of Fremantle) Elizabeth Arthur (Artson) David McLean (Notre Dame Campus) Mark Pearn (Little Creatures) Greg Leaver (Strange Company) Vaughan (Pirates Backpackers) Linda Rogan (Fremantle Executive Apartments) Sarah Casey (The Esplanade Hotel) Clint Clarke (Port Jarrah)

Minutes

- Larissa (Water Corporation, WC) - Welcome everybody and introductions around the table. Objective of the group – Representatives from across the project to provide feedback and concerns reflective of the street they represent, not just their individual concerns. Together, the group aims to address community concerns through group problem solving and providing input which will be fed back to the project team for important decision making. All agreed.
- Larissa (WC) – Discussed agenda at a high level and suggested the group divide into smaller group for discussion and reconvene to provide outcome. The consensus was to stay as one group.
- Larissa (WC) – Covered what information we know so far including a review of planned streets for renewal. Based on community and key stakeholder feedback, some streets from 2019 have been moved to 2020 and some from 2020 now planned for renewal in 2019. Advised street for renewal in 2019 now include Bannister Street, Pakenham Street, Market Street, South Terrace and Collie Street. This work will be carried out between late July and November.
- Sam (Hi Life) – We are concerned that some people were not given enough notice of the work.
- Larissa (WC) – The whole area was first notified about the work in January 2019 via post. Addresses and emails were obtained from desktop research and through the Corporation's water accounts department, which includes owners and building manager's email addresses.
- Larissa (WC) advised all businesses directly impacted by the work were visited by a Water Corporation employee in February and March 2019. Larissa apologised if some people did not receive this information or were missed during the initial one-on-one business visits.
- Danica (Fremantle Chamber of Commerce - FCoC) – Raised concern that work is finishing in November, and suggested work should be scheduled to finish by late September/October to avoid moving into the warmer months.
- Steve/Larissa (WC) – Explained the work is scheduled to be completed by the end of October, and November timing allows for potential delays such as weather and archaeological findings.

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- Larissa (WC) – Advised to date (20 June), received 27 responses to the working days and hours customer survey. Survey sent to the Pipes for Fremantle email database which consists of about 280 emails. Current responses in favour of work taking place five days a week and 12 hour days.
- Request by the group to extend survey to allow for more responses. All agreed. Extending the survey for too much longer will delay the work.
ACTION: Extend survey to Friday 28 June. City of Fremantle, Chamber and working group to encourage participation via their platforms.
- Rachel (Councillor - City of Fremantle CoF) Suggested next year would be a better time to renew the pipes along South Terrace and the cappuccino strip, and move Marine Terrace to 2019, to coincide with the City's new marketing campaign.
- Danica (FCoC) stated that feedback from members was they would prefer for work on Market Street and South Terrace to be completed this winter and agreed work on Marine Terrace would be a good place to start in 2019.
- Caleb (Sandrino Café) expressed a preference for the work outside his cafe to be completed this winter. He also requested more information about the nature of the work.
ACTION: WC to contact Caleb and brief him on the works.
- Shane (High Street) – Asked if we knew when ATCO Gas planned on doing their renewal work.
- Steve (WC) – Advised WC and ATCO had tendered combined work packages. Once pricing was received, ATCO decided not to proceed. WC could not make comment regarding when ATCO planned to do their renewal work.
ACTION: WC to provide an ATCO contact to working group.
- Steve (WC) – Advised if we award the contract tomorrow, it would be late July 2019 until we start construction work. It usually takes around 4/5 weeks to finalise traffic management and obtain approval from the City.
- Michael (Chalkys Espresso Bar) – Asked how long can we expect each stage to be and fencing to be up.
- Wing (WC) – Advised it depends on the length of the stage. Working up until each intersection allows for better traffic flow and management. We can consider signage on the fencing to explain the work being carried out i.e. service locating, laying the pipe, connecting the pipe, testing the pipe, commissioning etc. In the testing and commissioning stage, it will look like not much is happening between the fences. However, we need to keep the fencing up to ensure safety of the open trenches, the workers and the general public.
- Business owners requested WC to explore fencing options that allow visibility to the other side of the street
ACTION: WC to investigate fencing options and report back to the group at next working group meeting.
- Melanie (Remedy) – Asked if we could make the fencing a feature, include some artwork, historic images, tell a story? Melanie Shared Impact Minimisation Plan prepared by the West End Traders (marketing initiative) and requested assistance from Water Corporation Marketing – Refer to Attachment One, pages four and five.
- Danica (FCoC) – Suggested a campaign around 'What lives under Freo?' She also suggested utilising existing Water Corporation's advertising, marketing and social media outreach.
ACTION: Water Corporation to set up meeting with WC Marketing Team to discuss and investigate what can be done to help implement the initiatives
- Shane (High Street) – NBN are also here, how does this timetable overlap with NBN
ACTION: City of Fremantle to provide further information on NBN planned schedule.
- Clint (Secure) – Advised must maintain access to Collie Street car park; it will impact around 3,000 cars per day over Friday, Saturday and Sunday

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period.

- Larissa (WC) – We can discuss parking with the city and see what we can do in terms of reducing parking costs or, open up parking hours.
- **ACTION: WC and City of Fremantle to discuss parking options and Rachel to follow up what capabilities the City has to share parking info on the parking apps.**
- Sam (Hi Life) – Asked if the City of Fremantle will approve noisy work to take place after hours.
- Rachel (CoF) – Advised the City won't stop this from happening if that is deemed the best option.
- Patrick (Hougoumont Hotel) – Asked if we can have different working hours for each street. He does not want 24 hour work on Bannister Street, and would prefer 7am to 7pm as this works better with the hotel business
- Steve (WC) – Advised this is an option and that is why we are here, to gain an understanding of what each street would prefer.
- Larissa (WC) – Asked the group how everyone is feeling about the streets planned for 2019.
- Danica (FCoC) – Feedback received from South Terrace and Market Street is that they want work to be done ASAP, in July 2019 if possible.
- Caleb/Patrick/Clint – Agreed, work to start as soon as possible.
- Caleb (Sandrino Cafe) – Requested work be done in his quieter months, July/August.
- Rachel (CoF) – Summarised Market Street, South Terrace, Collie Street and Bannister Street want work to start ASAP. Market and South Terrace would prefer work to proceed this year, 5 days a week. Bannister Street would like 7am-7pm Monday to Sunday.
- Clint (Secure) – Advised happy for Collie Street to be done first.
- Shane (High Street) – Asked what equipment we will use and expressed concern about vibration.
- Steve (WC) – Advised we would prefer to use an excavator, trenches are typically 1 to 1.5m deep. If there is really hard rock we will need to look at an alternative design.
- Sam (Hi Life) – Asked if we've done work in heritage areas and do we ensure the continuity of findings and information between contractors.
- Steve (WC) – Advised we have done work in heritage areas. We share all the findings and learnings with all other contractors.
- WC – Advised we will work around Easter, May Day and all major festivals. Most likely the work will start after Easter 2020.
- Steve (SH) – Stated that WC was very close to awarding contract and he had to report to his manager on any issues raised in this meeting before the final decision was made. Larissa to update the community once a contract was awarded.
- All agreed to meet in the next fortnight, Thursday 4 July 5pm-6pm, at the pop up shop, 66 High Street.

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Actions				
No.	Actions/updates	Who	Complete	When (before)
1.	Extend survey to Friday 28 June. City of Fremantle, Chamber and working group to encourage participation via their platforms.	All		28 June
2.	WC to provide an ATCO contact to working group.	WC		4 July
3.	WC to report fencing requirements and OSH guidelines at next working group meeting.	WC – Wing		4 July
4.	Water Corporation to set up meeting to discuss marketing strategy for the area.	WC – Larissa		5 July
5.	City of Fremantle to provide further information on NBN planned schedule.	CoF		4 July
6.	WC and City of Fremantle to discuss parking options.	WC and CoF		Before 2019 work begins
7.	Rachel to follow up to see what capabilities we have to share parking info on the parking apps.	CoF – Rachel		4 July
8.	WC to contact Caleb (Sandrino Café) to provide a briefing on nature of the works	WC – Wing / Larissa		Scheduled for 27 June
9.	Clint (Secure Parking) requested timing information of the proposed work in Collie Street	WC - Wing	Completed on 21 June	

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ATTACHMENT ONE

WATER CORPORATION – PIPES FOR PERTH

IMPACT MINIMISATION PLAN BY FREMANTLE CITY TRADERS

What we need/will make happen	Who is going to deliver this and when	Who is going to fund this and when
PRINT ARTICLES/MAPS FOR PUBLICATION*		
Fremantle Gazette		
Fremantle Gazette CoF notices		
West Australian		
Fre-oh		
DIGITAL TOOLS FOR BUSINESSES TO USE ON SOCIAL MEDIA*/NEWSLETTERS/EMAIL UPDATES TO CUSTOMERS		
Maps by local artist (Kat?) to show where WC pipes are digging and where FREE alternative parking is located nearby		
STREET LEVEL		
Lower fences		
Fence 'skin' banners to feature design in keep with area and have directional indication to come down the sidewalks, eg This is (temporarily) Fremantle... Can you dig it? <<<<<Come on down >>>>>> 'What's under the dig?!		
'This is Fremantle' bags for new businesses and residents containing maps, offers etc from businesses <ul style="list-style-type: none"> - 40 people Legal firm above Blue Budda in mall - 1800 government Kings Square employees - Residents moving into The Social on Henry Street 		
'This is Fremantle' bags for businesses to give to clients, eg calico with colour print of Fremantle artworks by Mokoh when you spend over \$20		
Archaeology of Fremantle display in Water Corp pop up office including		

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original wooden pipe and artefacts as discovered during dig.		
Archaeology of Fremantle as a residents/tourist visitors/school holiday attraction		
FREE parking zones right next to blocked off parking for customers	CoF Contact:	
A FREE parking zone for Notre Dame students (Captain Munchies and they can CAT into town) to encourage them to spend extra time and therefore dollars in Fremantle		
Allocated parking area out of town for the contract workers		
Uber discount code for the public to come into Fremantle		
Traffic Guide at the corner when blocked off rather than big detour signs		
Tourist guide to encourage people walking to come down the West End despite the fences being up		
Look for opportunities within Water Corp marketing to assist with awareness and encourage people to come into Fremantle		
'Donut cart' eg Levi giving away free donuts wherever the digging is happening		
Kings Square government employees induction walk		
City of Freo to give businesses a break on rates		

*To include Freo Massive and Freo Friendly