

# Meeting minutes



## Pipes for Fremantle Working Group (Meeting #3)

**Date:** Thursday 18 July 2019, 5pm-6pm, Pipes for Fremantle pop up shop 66 High Street, Fremantle

**Attendees:** Water Corporation - Larissa Stanley, Belinda Wilkinson, Steve Horrocks, Shaun Hester and Wing Leung. DM Civil – Tessa McGrath, Grant Craven and Russell Blakely. Luis Puig (City of Fremantle) Natasha Atkinson (Fremantle Markets) Elizabeth Arthur (Artson) Patrick Prendiville and Marco Batacchi (Hougoumont Hotel) Shane Braddock (High Street building owner) Melissa Gordon (Kartique) Melanie Clark (Remedy) Luke Van Den Hoek (Fremantle Chamber of Commerce)

**Apologies:** Apologies: Danicia Quinlan (CEO Fremantle Chamber of Commerce), Michael Theseira (Chalkys Espresso Bar) David McLean (Notre Dame) Mark Pearn (Little Creatures) Greg Leaver (Strange Company) Vaughan (Pirates Backpackers) Linda Rogan (Fremantle Executive Apartments) Sarah Casey (The Esplanade Hotel) Clint Clarke (Port Jarrah) Caleb Mantle (Sandrino Café) City of Fremantle City Ward Councillor - Rachel Pemberton, Clint Watts (Secure Parking) Kate Trainor (Endota Spa, Fremantle)

### Minutes

- Larissa (Water Corporation, WC) welcomed everybody with introductions around the table.
- Larissa handed out copies of Pipes for Fremantle Community Working Group handout dated 18 July addressing; What we know so far (2019), Streets for renewal for 2019 & 2020, project map, update on service location schedule, Water Corporation proposed working dates and hours for 2019 streets, signage on fencing and next steps.
- Review of previous minutes 4 July including discussion on outcomes and outstanding actions. Everyone agreed on minutes.
- Larissa advised Water Corporation and the City are still discussing options for discounted parking.
- Luis (City of Fremantle) informed the group the City is crunching numbers how much revenue will be lost as a result of the construction. Estimates it to be about \$130,000 a month for the construction period, once figure is confirm City will discuss with Water Corporation regarding contribute to the free parking for an hour (discount parking). The City is also speaking with Uber.  
**ACTION: Water Corporation and City of Fremantle to report back outcomes for discount/free parking options.**
- Larissa shared with the group the working dates for the service location work. Work started on Bannister Street 18 July and will continue into next week. Collie Street will start 25-26 July and Pakenham Street to follow. Permit for Market and South Terrace yet to be submitted with the City.
- Luis said Bannister Street wasn't given enough notice of the service location work and businesses were not prepared for the invasive exercise and traffic management.

# Meeting minutes



- Patrick (Hougoumont Hotel) asked for the direction of traffic to be changed to allow vehicles to enter off Market Street onto Bannister Street, instead of entering one way from Pakenham Street.
- Grant (DM Civil) said they can look at making changes to the current traffic plan with their traffic specialist.  
**ACTION: DM Civil to assess traffic plan for Bannister Street and implement any changes – completed 19 July.**
- Larissa advised Water Corporation will be visiting businesses with maps of traffic management for next round of service location work.
- Larissa advised Water Corporation and the City are still in discussions and working through City requirements about the proposed working dates and hours for 2019 streets. Current schedule would see construction work start on Bannister and Collie Street 14 August 2019.
- Larissa informed the group working hours of Monday to Saturday 7am to 7pm is proposed across all streets for 2019. This approach allows for maximum productivity while still offering the community some reprieve from the work. Further feedback from businesses included most wanted the work done ASAP while offering a break from the work.
- Larissa informed the group work on Market Street and South Terrace is expected to start 6 September 2019. Having two works crews instead of one will mean the work can be completed around three and a half weeks, down from five. Pakenham Street will be the last street for renewal, expected to start 23 September and completed about mid-October 2019.
- Luis asked if these dates and working hours have been set by the Water Corporation and Larissa replied the proposed timings were currently sitting with the City of Fremantle for consideration.
- Patrick (Hougoumont) queried the crossover dates between Market and Pakenham Streets. Concerned about access to both.
- Shaun Hester (WC) answered traffic management plan to be finalised and review/approved by the City prior to implementation
- Marco (Hougoumont) made suggestions for Collie Street and Market Street traffic to flow in one direction.
- Grant (DMC) said there's traffic engineer looking at options and traffic management plans can be discussed with businesses, as long as traffic management plans meet the codes and regulations for safety, DMC can investigate options.
- Marco (Hougoumont Hotel) brought up work hours. They would prefer no loud noises before 8am due to hotel patrons.
- Larissa reiterated for Water Corporation's safety regulations; construction fencing has to be 1.8 metres high. Feedback to date about signage includes one option showcasing historic photos and the other general photos of Fremantle printed on the mesh banners.
- Larissa asked the group for its feedback and asked if it is a preference to have something, rather than nothing.
- Luke (Chamber) advice feedback from some businesses was they wanted images of their own store.
- Larissa suggested business logos on corflute sign and the business can have their signage at completion of the work. Melissa (Kartique) agreed logos and text would be good and photos must be high resolution.
- Larissa (WC) said if businesses provide WC with their artwork and business logo for print on corflute, this approach would be more effective than taking an image of each shop front on banners. Larissa (WC) advises banners need to be consistent throughout the project.
- Grant (DMC) added safety must be considered with fence signage including the need for intervals between fencing. This includes driveway access

# Meeting minutes



points. Safety concerns include stepping straight out on to the road and not being able to see oncoming traffic. He noted on Pakenham Street there aren't too many driveways while on Banister Street there are a few. Reduced banners on the fencing will ensure people in vehicles can get in and out more safely. There will be safety concerns for certain points that may not be able to have signage.

- Russell from DMC said perhaps the signage could be slim lined at the top, so it doesn't act as a sail. Wording to say 'shops still open' and it's not in the line of sight if you're pulling out of a driveway etc.
- Steve (WC) said if businesses provide their logos Water Corporation can get designs made up.
- Luis (City of Fremantle) noted this will have to be done on a street by street basis.
- Patrick (Hougoumont) said he enjoyed walking past some of the old imagery in Kings Square and suggested a combination of historic Freo would be good instead of a construction site.
- Elizabeth (Artson) seconded Patrick's comments saying people will know something is happening in Freo but enjoy seeing the history of what it is. She also said it will give people something more to look at than just seeing a logo. Historical story and Fremantle certainly has a lot of images.
- Larissa (WC) said WC Marketing team is responsible for strategic high resolution sign designs, including 'businesses open as usual'. All to be printed on mesh banners that WC could use throughout all the streets.
- Elizabeth (Artson) suggested some type of sign post for businesses
- Luis (City of Freo) said the City used many great images at Kings Square and has many generic and engaging photos to choose from that could be used for Pipes for Fremantle. He agreed using specific business photos for individual shops could be challenging.  
**ACTION: WC to draft further signage concept including an example of a business logo.**
- Grant (DMC) said they will ensure in areas like driveways that have crossover to enable access with fencing to allow self-contained working zones. This will ensure people can get out in the morning and come home at night.
- Shaun (WC) noted the signs will take around two weeks to print. He suggested targeting Collie St and Bannister Street first. He mentioned survey results indicated some businesses preferred a clear fence. He said he realises everyone has a different opinion.
- Luke (Chamber) queried whether there will be a reduction in alfresco rates for those businesses impacted by the construction.
- Luis (City of Fremantle) said the City is happy to look at it on a case by case basis. If the works are really affecting business the City can calculate a cost and will be happy to discount. However it is hard to tell now what the impact will be.
- Luis said the City of Fremantle will also allocate specific loading zones nearby for areas where these will be blocked off.
- Shane asked in regards to High street construction duration
- Shaun (WC) said it will be staged sections for High Street in 2020 and duration to be confirmed, estimate to be 4-5 weeks in total each section pending on length.
- Patrick (Hougoumont) asked if there is a policy on breaks in fencing.
- Grant (DMC) said there will be break for driveway access and addition breaks in fencing can be installed upon review of propose location.

# Meeting minutes



- Patrick (Hougoumont) queried the break on Bannister Street.
- Shaun (WC) said there will be breaks for vehicles to enter car parks as well as pedestrian access. Grant (DMC) adds that said they may make access wide enough for pedestrian and vehicle to co-exist.
- Patrick (Hougoumont) requested pedestrian access at the Hotel's front door. Grant (DMC) said they'll do their best to get as close as possible.
- Marco (Hougoumont) queried loading zones locations. Grant (DMC) said they will make the commitment to provide the best access they can to take into consideration regular deliveries on certain days and work around those.
- Larissa (WC) said DMC are currently carrying out service location work and WC is still working with the City of Fremantle to confirm the construction schedule, timings and work hours.
- Shane (High Street building owner) enquired about dilapidation survey and Wing (WC) mentioned the dilapidation survey letters have been sent out for streets that are in 2019 and survey has commenced.
- Luis (City of Fremantle) asked about WC's communications campaign.
- Larissa (WC) said she can send a copy of WC's implementation plan to the City.  
**ACTION: Larissa to send a copy of implementation plan to City of Fremantle.**
- Larissa (WC) said there the pop up shop will be open soon, pending shop signage being installed.
- Elizabeth (Artson) queried the possibility of businesses being issued temporary parking permits to hand to delivery drivers to enable them to park and unload.
- Luis (City) said this could be possible under a special system with a paper permit when the businesses know the driver is coming in.  
**ACTION: City of Fremantle to investigate special parking delivery permits.**
- Shane asked about the timing for work at the intersection of High Street and Pakenham Street.
- Grant (DMC) said it will come down to a certain time frame, perhaps night works, traffic management, use of other technologies such as trenchless drilling. He said it also depends how many services are in the ground etc. Intersections can take a day or two to cross and a day to temporarily reinstate.
- Larissa (WC) advised the next meeting will be 1 August and thanked everyone for their attendance.

**MEETING CLOSED**

# Meeting minutes



Actions				
No.	Actions/updates	Who	Complete	When (before)
1.	Water Corporation and City of Fremantle to report back outcomes for discount/free parking options.	WC / CoF	Pending	1 August
2.	DM Civil to assess traffic plan for Bannister Street and implement any changes.	DM Civil	Yes	19 July
3.	Contractor to be advised of suggested laydown location – Lot 1, Beach Road.	WC	Yes	18 July
4.	WC to draft further signage concept including an example of a business logo.	WC	Pending	1 August
5.	Larissa to send a copy of implementation plan to working group and City of Fremantle.	WC	Pending	1 August
6.	City of Fremantle to investigate special parking delivery permits.	CoF	Pending	1 August